

CHANGE NOTICE FOR MANUAL

DATE: September 28, 2018

MANUAL: Food and Nutrition Services Certification Manual

TO: County Directors of Social Services

CHANGE NO: 1-2018

SUBJECT: 2018-2019 COLA Mass Change, SUA, BUA and TUA amounts and Bases of Issuance (BOI)

EFFECTIVE: October 1, 2018

I. BACKGROUND

The purpose of this change notice is to update the benefit level amounts for the October 2018 COLA Mass Change. Changes were made to increase the maximum gross, net income limits, SUA, BUA and TUA amounts, standard deduction, the excess shelter deduction and the rounding process for income and allotment amounts (BOI). The maximum allotment amounts increased for each household, except one member households.

II. SPECIFIC CHANGES

A. Section 285, Determining Benefit Levels

1. Standard Allowance for Utilities (SUA, BUA and TUA) amounts updated in Section 285.01, A.
2. Standard Deduction amounts updated in Section 285.01, B.
3. Dependent care deduction updated in Section 285.01, E.
4. Excess Shelter Deduction updated in Section 285.01, F.
5. Maximum Monthly Income updated in Section 285.02, A.
6. Maximum Allotment updated in Section 285.02, B.
7. Income Standards for separate Food and Nutrition Services units updated in Section 285.03.
8. Instructions for completing the DSS-1700 Application Worksheet updated and removed Note regarding rounding up allotments in Sections 285.04, D and F.

9. Prorated allotment amount updated in Section 285.04, F. 3.

B. Forms updated to reflect new income, resource, allotment, and deduction amounts

1. DSS-1700, Application Worksheet
2. DSS-8550/8550sp, Change Report Form
3. DSS-8552/8552sp, Food and Nutrition Services Makes North Carolina Stronger
3. DSS-8560/8560sp, Caseworker Desk Reference

III. IMPLEMENTATION INSTRUCTIONS

These changes are effective with all applications, changes, and recertifications on October 1, 2018.

Submit any questions regarding these policy changes and forms to the Operational Support Team (OST) at DSS.Policy.Questions@dhhs.nc.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "David Locklear".

David Locklear, Deputy Director
Economic and Family Services Section

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Attachments (2)
FSs285
FSs285f1.pdf